2026 - 27 Annex 1 Dartington C of E Academy Attendance Information

Underpinned by out Trust Vision of Flourishing Futures, at Dartington Church of England Academy we seek to support all pupils.

Dartington Church of England Academy aims to serve our community, within a Christian Vision, equipping our children with the skills and attributes to flourish in life, in all its fullness. Underpinned by the vision 'Together we grow, together we flourish'. We provide the rich soil that enables our children to develop deep roots and flourish. Within our distinctive community, our Christian school nurtures growth, giving courage to face challenges, and abundant opportunities for unique strengths to blossom. Everyone feels valued and has the skills to make wise choices for themselves and others, and trust in the brightest future.

We seek to support all families to feel safe, cared for and valued- you all belong here at Dartington.

Who is in place to support?
Your child's teacher is always the first person to speak to about their education and welfare, including attendance.
All staff have had support and development to enable them to be confident in this, we encourage you to speak to any member of staff to gain advice.

For reporting non-attendance, please do contact the school admin team by calling 01803 862357 by 8.40am

Should you require further support, the School Attendance Champion are Miss Coombe and Mr Trewinnard. They can often be contacted on the school gate or contacting the school on dartingtonsendco@lapsw.org





Daily Procedure for good attendance.
There are lots of things that support good attendance and having a routine at home really can help. This means that clothing, school bag and or drinks bottles etc are ready to go in the morning. Having a balanced diet, without too much sugary foods and good bedtime routines can also really support the start of the next day. We support children in school to understand

the importance of these, as part of the curriculum. If you child has any worries about school, please talk to their class teacher so that you can discuss ways to work together to support.

This sets out the times for the start and close of the school day:

Time	Activity
8.40	School gates open
8:45	Pupils should arrive at school. Registers 'open', class teachers monitor which pupils are physically in school on the register.
8.55	Gates close, entry through the Reception office
9.00	**Learning starts, pupils should be in school.** Pupils arriving after this will need to enter via the school office and will be marked as 'L' Late
9.15	Any pupil arriving after registers close but before the end of the session (morning or afternoon) will be marked as 'U' and will count as an ABSENCE.

- **It is essential for the safety of all pupils that we know if pupils are ging to be absent.**
- Parents must contact the school **before 8.40am** if their child in not going to attend school that day.
- Please do this by contacting the school office on 01803 862357 or talking to the admin team or school staff at the school gate at the start of the day.
- The school monitor who is not physically in school and contact parents of any pupils not in school without explanation.
- If the school has concerns about an absence, they have a duty to act in line with Safeguarding Duties (set out in https://assets.publishing.service.gov.uk/media/68add931969253904d155860/Keeping_children_safe_in_education_from_1_September_2025.pdf)

- This may include contacting others on a pupil's contact list, contacting Social Workers (if a pupil has one), carrying out a home visit, making a referral to Local Authority Safeguarding Teams, the Police or other agencies.
- The school monitor any pupil who arrives or leaves during the school day e.g. for a dental appointment. There is an afternoon registration after lunch which monitors pupils who are physically in school.